

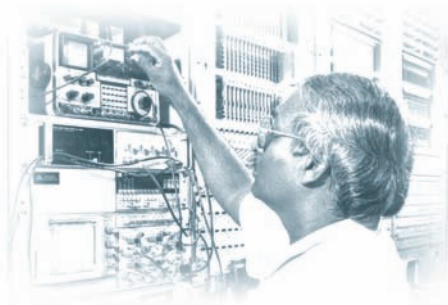
Central Property and Evidence Unit

Located on the west side of STARS Center is a 100,000 square foot structure containing the Central Property and Evidence and Central Supply/Logistics/Surplus Property warehouses. Although similar in size, the tasks and responsibilities of each are markedly different.

For the first time since the building became operational in 1986, both warehouse operations are experiencing the growth of goods and materials coming into the building. Storage space is becoming limited, and no end is in sight.

Central Property and Evidence

Central Property and Evidence is mandated to receive, account for, and dispose of all found, recovered and evidence property. In 1998, it received and stored more than 72,733 items, and disposed of more than 51,687 items. The annual gun dump comprised 10,194 weapons.



Central Property and Evidence continued to expand its inspections of units which handle and process evidence, and issued 17 Inspection Reports.

Responsibility for handling and storage of narcotic evidence was transferred from the Narcotics Bureau to the Central Property and Evidence unit, during 1998. Asset forfeiture was made available to fund additional staff, construct a larger storage capability, and begin the development of an automated bar code labeling and tracking system. Additional security measures within the warehouse will also be developed.

The Unit's 23 personnel remain dedicated to providing ongoing services to all units of the Department.



Central Supply/Logistics/Surplus Property

The Central Supply/Logistics/Surplus Property warehouse mission is to assist the Department through the timely and economical delivery of goods and services. This year's operations were impacted by the processing of the unit's surplus property via destruction, reissue, or removal through outside auctioneers; all the while, complying with ever-changing County policies and procedures.

Our Department's Printing Management unit processed an usually high volume of new forms, and changes to existing forms, due in part to the expansion of the on-line forms component of the Sheriff's Data Network.

During 1998, Central Supply/Logistics continued expansion of the stock commodity delivery program. For the year, the unit made 332 deliveries comprising more than 819 pallets of goods.

The logistic operation devoted much effort to the development of a new cloth shield for Custody Assistants, another revision of the Security Officer shoulder patch, a new shirt for Security Assistants, and the coordination of field tests for rain wear. These latter items were subsequently approved as optional equipment items.

Central Supply reinstated the consolidated calendar ordering and distribution process, in order to assist units in the timely delivery of items. The unit continually evaluates items for storage and distribution in terms of cost effectiveness. The unit, which has been reduced to 16 dedicated employees, continues to perform its vital support functions. However, prior audits have recommended closure of the Central Supply portion of the warehouse.

