



COUNTY OF LOS ANGELES
SHERIFF'S DEPARTMENT
OPEN COMPETITIVE JOB OPPORTUNITY



Bulletin No. 770-2702

Posting Date: May 22, 2009

JOB TITLE	<u>PHYSICIAN SPECIALIST (NON-MEGAFLEX)</u>
EXAM NUMBER	J5476A
FILING DATES	May 26, 2009 until needs are met
SALARY	<p>\$8,851.00 - \$30,581.00 MONTHLY Persons employed in this position shall be compensated at the rate established in the Salary Ordinance under Section 6.26.040, Physician D Schedule.</p> <p>\$8,851.00 - \$15,520.00 Internal Medicine-General/Endocrinology Internal Medicine-Gastro (Non-Invasive) Internal Medicine-Infectious Disease Internal Medicine-Pulmonary (Non-Invasive) Internal Medicine-Rheumatology Neurology</p> <p>\$9,095.00 - \$15,948.00 Family Practice Preventive Medicine</p> <p>\$9,344.00 - \$16,385.00 Physical Medicine and Rehabilitation</p> <p>\$9,601.00 - \$16,836.00 Internal Medicine-Nephrology</p> <p>\$9,865.00 - \$17,298.00 Internal Medicine-Cardiology (Non-Invasive)</p> <p>\$10,136.00 - \$17,774.00 Internal Medicine-Pulmonary (Invasive) Pathology</p> <p>\$11,298.00 - \$19,811.00 Internal Medicine-Hematology/Oncology Pathology-Forensic</p> <p>\$12,257.00 - \$21,493.00 Emergency Medicine Internal Medicine-Critical Care Obstetrics and Gynecology-General</p> <p>\$12,940.00 - \$22,690.00 Dermatology</p>

Sheriff's Department: Address: 101 Centre Plaza Drive, Monterey Park, CA 91754
24-Hour Job Line: (800)970-LIST; TTY Phone: (323) 260-5291

THE COUNTY OF LOS ANGELES IS AN ACTIVE EQUAL OPPORTUNITY EMPLOYER

\$13,296.00 - \$23,315.00

Internal Medicine-Cardiology (Invasive)
Internal Medicine-Gastro (Invasive)

\$13,662.00 - \$23,956.00

Obstetrics and Gynecology-Maternal/Fetal Medicine

\$14,820.00 - \$25,988.00

Otolaryngology
Surgery-General
Surgery-Ophthalmology
Surgery-Urologic

\$15,647.00 - \$27,436.00

Obstetrics and Gynecology-Gynecologic Oncology

\$16,077.00 - \$28,191.00

Radiology-General/Diagnostic

\$16,973.00 - \$29,763.00

Surgery-Plastic
Surgery-Vascular

\$17,440.00 - \$30,581.00

Radiology-Vascular/Internal Diagnostic
Surgery-Cardio Thoracic
Surgery-Neurological
Surgery-Orthopedics

**POSITION
INFORMATION**

Incumbents in these positions are physicians licensed to render specialized professional medical services in a specific field.

**ESSENTIAL JOB
FUNCTIONS**

- Performs medical work in a specialized medical field within a custody setting.
- Treats inmates with a wide variety of medical problems.
- Prescribes drugs and/or therapy; monitors patients' progress, records observations and changes, and adjusts treatments as required.
- Reviews laboratory, radiological data, and other diagnostic data.
- Uses a computer to document patient notes.
- Consults with staff physicians and para-medical personnel regarding care of patients and medical and diagnostic work performed.
- Provides consultation to other medical services, including specialists in other fields.
- Performs or assists in carrying out administrative responsibilities, which may include such duties as developing and revising work procedures to expedite work load or improve level of service.
- Develops new techniques within the medical specialty.
- Maintains varied hours on a rotated schedule with other physicians to ensure that there is always a physician on-site during non-business hours to answer medically related calls.
- Drives to any Sheriff's Department custody facility when needed to carry out job-related essential functions.

**SELECTION
REQUIREMENTS**

Board certification in one or more designated specialties* by the American Specialty Board.**

Physical Class: 3 - Moderate:

Includes standing or walking most of the time, with bending, stooping, squatting,

twisting, and reaching; includes working on irregular surfaces, occasionally lifting objects weighting over 25 pounds, and frequent lifting of 10-25 pounds.

Licenses: California State Physician and Surgeon's Certificate authorized by the Board of Medical Examiners of the State of California.***

A valid California Class C Driver License is required to carry out job-related essential functions.****

Special Requirement Information: *Board certification is required in one or more of the following specialties:

Dermatology
Emergency Medicine
Family Practice
Internal Medicine-General/Endocrinology
Internal Medicine-Cardiology (Invasive)
Internal Medicine-Cardiology (Non-Invasive)
Internal Medicine-Critical Care
Internal Medicine-Gastro (Invasive)
Internal Medicine-Gastro (Non-Invasive)
Internal Medicine-Hematology/Oncology
Internal Medicine-Infectious Disease
Internal Medicine-Nephrology
Internal Medicine-Pulmonary (Invasive)
Internal Medicine-Pulmonary (Non-Invasive)
Internal Medicine-Rheumatology
Neurology
Obstetrics and Gynecology-General
Obstetrics and Gynecology-Gynecologic Oncology
Obstetrics and Gynecology-Maternal/Fetal Medicine
Otolaryngology
Pathology
Pathology-Forensic
Physical Medicine and Rehabilitation
Preventive Medicine
Radiology-General/Diagnostic
Radiology-Vascular/Internal Diagnostic
Surgery-Cardio Thoracic
Surgery-General
Surgery-Neurological
Surgery-Ophthalmology
Surgery-Orthopedics
Surgery-Plastic
Surgery-Urologic
Surgery-Vascular

NOTE: A SPECIAL CERTIFICATION FROM THIS EXAMINATION MAY BE ESTABLISHED BASED ON MEDICAL SPECIALTY NEEDED BY THE DEPARTMENT.

****Applicants must attach a copy of their certification by the American Specialty Board at the time of filing.**

*****A copy of the California State Physician and Surgeon's Certificate must be submitted at the time of filing.**

License Information: ****Successful applicants for this position will be required to obtain a copy of his/her driving record from the California State Department of Motor Vehicles **before being appointed.** A copy of your driving record must be

SPECIAL INFORMATION

presented at the time of appointment. License must not be suspended, restricted, or revoked. **AN APPLICANT WHOSE DRIVING RECORD SHOWS (3) OR MORE MOVING VIOLATIONS WITHIN THE LAST YEAR WILL NOT BE APPOINTED.**

Shift: Various Shifts

APPOINTEES MUST BE WILLING TO WORK ANY SHIFT, INCLUDING EVENINGS, NIGHTS, WEEKENDS, AND HOLIDAYS.

SUCCESSFUL CANDIDATES MUST COMPLETE A THOROUGH BACKGROUND INVESTIGATION, INCLUDING A FINGERPRINT SEARCH.

Examples of disqualifying factors include: Any felony convictions; job related misdemeanor convictions; certain serious traffic convictions or patterns of traffic violations (3 moving violations in one year; failure to appear; at fault accidents; suspended license; driving under the influence); poor credit history; poor employment history; substance abuse; anyone on probation.

VACANCY INFORMATION

The eligible register resulting from this examination will be used to fill vacancies throughout the Los Angeles County Sheriff's Department, Correctional Services Division, Medical Services Bureau.

EXAMINATION CONTENT

This examination will consist of an oral interview covering training, experience and general ability to perform the duties of the position weighted 100%. As part of the interview, candidates will also be required to complete a brief writing sample to evaluate the ability to write a note detailing a patient's examination.

Candidates must achieve a passing score of 70% or higher on the examination in order to be placed on the eligible register.

ELIGIBILITY INFORMATION

The names of candidates receiving a passing grade in the examination will be placed on the eligible register in the order of their score group for a period of twelve (12) months following the date of promulgation.

NO PERSON MAY COMPETE IN THIS EXAMINATION MORE THAN ONCE EVERY TWELVE (12) MONTHS.

***** IMPORTANT INFORMATION *****

APPLICATION INFORMATION

All applicants are required to submit a Standard County of Los Angeles Employment Application, which must be submitted either on-line, in person, or by mail beginning on **Tuesday, May 26, 2009**. You have the option of filing your application either hard copy submission **-OR-** Online (via electronic submission). **Please select only one method to file your application.**

THIS EXAMINATION WILL REMAIN OPEN UNTIL THE NEEDS OF THE SERVICE ARE MET AND IS SUBJECT TO CLOSURE AT ANY TIME.

Instructions for Filing Online: The Standard County of Los Angeles Employment Application for this examination can be completed online and submitted electronically. Applications received electronically after 4:30 p.m., PST, on the last day of filing will not be accepted. **TO APPLY ONLINE CLICK ON THE LINK BELOW THE FILING ADDRESS.**

Applicants who apply Online, must either upload required documents as attachments during application submission or fax a photocopy of the required documents to (323) 415-2580 within five (5) business days of filing Online or by 4:30 p.m. on the last day of filing, whichever comes first. Please include your Name, the Exam Number, and the Exam Title on faxed documents.

Instructions for Hard Copy Submission: A Standard County Employment

Application for this examination will be accepted either in person or by mail on business days only between 8:00 a.m. and 4:30 p.m., at the address listed below. A Standard County Employment Application can be found at:
<http://easier.co.la.ca.us/JobInfo/empapp.pdf>.

Applications filed at any other County location will not be accepted if they are not received at the below location by the last day of filing. Facsimiles of the application will not be accepted. For further information concerning this examination, please call Personnel Administration, Professional Examinations Unit at (323) 526-5611, TTY (323)260-5291 or (323) 267-6669.

The acceptance of your application will depend on whether you have clearly shown that you meet the Selection Requirements. Please be sure your application shows complete information, including dates for education and jobs held which relate to this position. In the space provided for education include the names and addresses of schools/colleges attended, titles of courses completed, dates completed and number of credits/units earned, degree(s) earned, dates completed and specialized field of study. For each job held, give the name and address of your employer, your job title, beginning and ending dates, description of work performed and salary earned. Attach an additional page(s) to your application, if necessary, to describe fully your related education and experience. All information supplied by applicants is subject to verification. Applications may be rejected at any stage of the selection process.

Submit completed application and any required supplemental (if any) in person or by U.S. Mail to the following address:

Sheriff's Department
University Centre Building, Professional Examinations Unit
101 Centre Plaza Drive
Monterey Park, CA 91754
(323) 526-5611

On-Line Filing: To file On-Line,
https://easier.co.la.ca.us/easier/Applicant/applicant_logon.cfm?exid=1743.

**DISABILITY
ACCOMMODATIONS**

Americans with Disabilities Act of 1990: All positions are open to qualified men and women. Pursuant to the Americans with Disabilities Act of 1990, persons with disabilities who believe they need reasonable accommodation, or help in order to apply for a position, may contact the ADA coordinator at (323) 526-5671.

Contact the Coordinator of Personnel Services for Disabled Persons by calling (323) 526-5671. Hearing impaired applicants with telephone teletype equipment may leave messages by calling (323) 260-5291 or (323) 267-6669 . The County will attempt to meet reasonable accommodation requests whenever possible.

**AN EQUAL
OPPORTUNITY
EMPLOYER**

Equal Employment Opportunity: It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, or disability.

**CHILD SUPPORT
COMPLIANCE**

Los Angeles County Child Support Compliance Program: In an effort to improve compliance with court-ordered child, family and spousal support obligations, certain employment and identification information (i.e., name, address, Social Security number and date of hire) is regularly reported to the State Directory of New Hires which may assist in locating persons who owe these obligations. Family Code Section 17512 permits under certain circumstances for additional employment and identifying information to be requested. Applicants will not be disqualified from employment based on this information.

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VETERAN'S CREDIT

VETERANS' PREFERENCE CREDIT of 10 points will be added to the final passing grade in any open competitive examination if you are an honorably discharged veteran who served in the Armed Forces of the United States:

- During a declared war; or
- During the period April 28, 1952 through July 1, 1955; or
- For more than 180 consecutive days, other than for training, any part of which occurred after January 31, 1955, and before October 15, 1976; or
- In a campaign or expedition for which a campaign medal or expeditionary medal has been authorized and awarded.

This also applies to the spouse of such person who, while engaged in such service was wounded, disabled or crippled and thereby permanently prevented from engaging in any remunerative occupation, and also to the widow or widower of any such person who died or was killed while in such service. A DD214, Certificate of Discharge or Separation from Active Duty, or other official documents issued by the branch of service are required as verification of eligibility for Veterans' preference. If you are unable to provide any documentation at the time of filing, the 10 points will be withheld until such time as it is provided.

EMPLOYMENT ELIGIBILITY INFORMATION

Employment Eligibility Information: Final appointment is contingent upon verification of U.S. citizenship or the right to work in the United States. Immigration law provides that **all** persons hired after November 6, 1986, are required to present original documents to the County, **within three (3) business days** of hiring, which show satisfactory proof of: 1) identity and 2) U.S. employment eligibility.

RECORD OF CONVICTIONS

A full disclosure of all convictions is required. Failure to disclose convictions will result in disqualification. Not all convictions constitute an automatic bar to employment. Factors such as your age at the time of the offense(s), and the recency of offense(s) will be taken into account, as well as the relationship between the offense(s) and the job(s) for which you apply. However, any applicant for County employment who has been convicted of workers' compensation fraud is automatically barred from employment with the County of Los Angeles (County Code Section 5.12.110). **ANY CONVICTIONS OR COURT RECORDS WHICH ARE EXEMPTED BY A VALID COURT ORDER DO NOT HAVE TO BE INCLUDED.**

SOCIAL SECURITY ACT OF 2004

Section 419 (c) of Public Law 108-203, the Social Security Protection Act of 2004, requires State and local government employers to disclose the effect of the Windfall Elimination Provision and the Government Pension Offset Provision to employees hired on or after January 1, 2005, in jobs not covered by Social Security. The County of Los Angeles does not participate in the Social Security System. All newly hired County of Los Angeles employees must sign a statement (Form SSA-1945) prior to the start of employment indicating that they are aware of a possible reduction in their future Social Security benefit entitlement. For more information on Social Security and about each provision, you may visit the website www.socialsecurity.gov, or call toll free 1-800-772-1213. Persons who are deaf or hard of hearing may call the TTY number 1-800-325-0778 or contact a local Social Security office.