

INSTRUCTIONS TO APPLICANTS

The Los Angeles County Sheriff's Children's Scholarship Fund awards college grants of \$5,000 per year, for up to four years. In addition, a number of one-time grants will also be awarded to the runners-up. **All children and stepchildren of full-time, sworn Los Angeles County Sheriff's Department personnel, and who are high school seniors, are eligible.**

1. Complete pages 1-3 of the attached application form. Please type or print clearly.
2. Request your current high school transcript. Your application will be incomplete – and cannot be considered – without an official (sealed) transcript. Your transcript should include your class ranking, if available.
3. Give the attached Instruction Sheet to each person who agrees to write a letter of recommendation for you. **At least one letter should be from a recent teacher or counselor. Please note that letters from relatives will not be accepted.** The letters cannot be submitted with the application package. They may be sent separately by U.S. mail or by fax to (562) 941-2767 or via email to lagallih@lasd.org. The two letters must be received by the deadline date.
4. Your application and official transcript may be hand-delivered or mailed to:

Los Angeles County Sheriff's Department
Professional Development Unit
11515 S. Colima Road, Room M-106
Whittier, CA 90604
Attn: Laura Galliher, Operations Assistant III

****PLEASE NOTE: The Selection Board will not accept copies of awards, articles, news clippings, etc. The Board-approved student application package will consist of:**

- **Application**
- **Official (sealed) transcript**
- **Two letters of recommendation**

5. The deadline for receiving ALL materials is **March 16, 2012**. THERE CAN BE NO EXCEPTIONS.
6. The volunteer, all-civilian Scholarship Selection Committee expects to meet in April to choose the finalists. The finalists will be asked to attend personal interviews. The awards ceremony will be held in May 2012.

INSTRUCTIONS REGARDING LETTERS OF RECOMMENDATION

The Los Angeles County Sheriff's Children's Scholarship Fund awards college grants of \$5,000 per year, for up to four years. In addition, a number of one-time grants will also be awarded to the runners-up. **All children and stepchildren of full-time, sworn Los Angeles County Sheriff's Department personnel, and who are high school seniors, are eligible.**

These are merit scholarships. The most important factor is academic accomplishment, but the selections are also based on other criteria, including personal character, extracurricular activities, and potential for success.

To assist in the difficult task of choosing the finalists, the Scholarship Selection Committee requires two letters of recommendation (maximum of two letters, no more than two pages per letter). **At least one letter should be from a recent teacher or counselor. Please note that letters from relatives will not be accepted.**

Please provide answers to the following questions:

1. What qualities make this student stand out from the others?
2. How has this student been involved in either/both student life and community service?
3. Has this student taken a leadership role on campus?
4. Are you aware of any personal or family challenges that this student has faced?

Your willingness to share your knowledge about an applicant by writing a letter of recommendation is appreciated.

The letters may be faxed to (562) 941-2767 or emailed as a PDF attachment to lagallih@lasd.org. The letters may also be mailed to:

Los Angeles County Sheriff's Department
Professional Development Unit
11515 S. Colima Road, Room M-106
Whittier, CA 90604
Attn: Laura Galliher, Operations Assistant III

Please note that the deadline to receive the letters is **March 16, 2012**.

If you have any questions, please call Laura Galliher at (562) 903-7571.

**APPLICATION FOR THE L.A. COUNTY SHERIFF'S
CHILDREN'S COLLEGE SCHOLARSHIP**

PLEASE TYPE OR PRINT

STUDENT INFORMATION:

Name: _____ Date of Birth: _____

Home address: _____

City: _____ State: ____ Zip Code: _____

Home phone: _____ Cell phone: _____

Email: _____ Expected graduation date: _____

High school: _____

Address: _____

City: _____ State: ____ Zip Code: _____

College you will attend (if uncertain, list colleges to which you have applied) and expected graduation date: _____

SAT Scores _____ ACT Scores _____

Honors and awards received in high school:

1. _____

2. _____

3. _____

Please answer the following questions:

Your favorite book: _____

Your favorite movie: _____

Four adjectives that you would use to describe yourself: _____

PARENT INFORMATION:

Name: _____ Employee number: _____

Current Unit of Assignment: _____

Phone: _____ Email: _____

- Employment during high school:

Employer	Description of Job	Date of Participation	Name & Telephone Number of Contact

- List your extracurricular and community service activities. Please note that sustained commitment is more important than a long list of activities.

Name of Organization	Description of Activity	Date of Participation	Name & Telephone Number of Contact

